

Reg No. A0100134K

GOTAFE

GOULBURN VALLEY LEAGUE

RULES

UPDATED 27/11/2019

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STATEMENT OF PURPOSES
GOULBURN VALLEY LEAGUE INCORPORATED
Reg No: A0032786D
("League")

1. The purpose for which the League is established is to:
 - (a) promote, propagate and encourage the game of Australian Football and Netball;
 - (b) organise and carry on Australian Football and Netball competitions between bodies corporate or unincorporated which for the time being are Members of the League.

2. This purpose will be achieved by promoting and developing the following objectives:
 - (a) To establish, manage and maintain a league for the playing of Australian Rules Football and Netball in the Goulburn Valley region.
 - (b) To promote the game of Australian Rules Football and Netball.
 - (c) To assist in the provision of facilities for the playing of Australian Rules Football and Netball in the Goulburn Valley region.
 - (d) To work with individual clubs to develop and facilitate education programs and promote healthy and safe lifestyles.
 - (e) To do all such other acts, deeds or things as are incidental or conducive to the attainment of the above objects.

POLICIES ADOPTED BY THE GOULBURN VALLEY LEAGUE INCORPORATED

1. FOOTBALL

The Goulburn Valley League adopts and agrees to abide by AFL Victoria policies including but not limited to –

- National De-Registration Policy
- AFL Vic Country Cyber-safety Policy
- AFL Social Media Engagement Policy
- National Age Dispensation Policy
- AFL Respect & Responsibility Policy
- AFL Victoria Smoke Free and Alcohol Management Policy
- Infectious Disease Policy
- AFL Anti-Doping Code
- AFL Victoria Extreme Weather Policy
- Member Protection Policy
- AFL Privacy Policy
- AFL Vilification Policy
- AFL Junior Match Policy
- AFL Victoria Child Safe Standards in Football

2. NETBALL

The Goulburn Valley League adopts and agrees to abide by Netball Victoria/Australia policies including but not limited to –

- Pregnancy in Netball
- Cyber Safety Policy
- Gender Regulation
- Inclusion Policy
- Member Protection Policy
- Child Safety in Netball Policy

RULES
GOULBURN VALLEY LEAGUE INCORPORATED
Reg No: A0032786D

1. NAME

The name of the incorporated association is the Goulburn Valley League Incorporated (“the League”).

2. INTERPRETATION

In these Rules, unless the contrary intention appears:-

- i. **“AFL Goulburn Murray”** means the AFL Goulburn Murray Commission which provides governance and strategy development for Football and Netball across the Goulburn Murray.
- ii. **“Annual General Meeting”** means a Meeting of the Association convened under these Rules
- iii. **“Association”** means the Goulburn Valley League Incorporated (“the League”)
- iv. **“Board”** means the Board of the League elected or appointed under these Rules
- v. **“Board Member”** means a Board Member of the League and includes the Chairman but does not include the General Manager;
- vi. **“Business days”** means **Monday through to Friday, except public holidays;**
- vii. **“Club”** means a body corporate that is a Member of the League;
- viii. **“Conflict of interest”** Any Delegate or Director who has a financial or other interest in any existing or proposed contract or arrangement with the GVL must disclose their interest to the meeting at which that contract or arrangement is first considered, or if the interest is later acquired, at the next meeting. No Delegate or Director will vote in respect of any contract or arrangement in which they are interested and if they do vote, then their vote will be disregarded. All declarations of interest under this Article will be recorded in the minutes;
- ix. **“Days”** means **any day of the week, including weekends and public holidays;**
- x. **“Delegate”** means a registered official of each Member Club under these Rules;
- xi. **“Financial Year”** means the year ending on 31 October;
- xii. **“Gender”** any reference to the masculine ie. him, his etc., shall also refer to the feminine i.e. she, her etc.;
- xiii. **“General Manager”** means the General Manager of the League appointed under these Rules or the League Operations Manager as appointed by AFL Goulburn Murray in conjunction with the League;
- xiv. **“General Meeting”** means a Meeting of Members convened under these Rules;
- xv. **“Member”** means a Member of the League under these Rules;
- xvi. **“Official of a club”** means any person elected to or appointed to a position on a board of a member club or is appointed to a paid position in a member club. This definition does not extend to other official match day assistance such as interchange stewards, timekeepers or scorers etc.
- xvii. **“Player”** means a player registered or otherwise permitted to play in the competition conducted by the League.
- xviii. **“The Act”** means the Associations Incorporation Reform Act 2012 (Vic.).

3. SCOPE

1. Words or expressions contained in these Rules shall be interpreted in accordance with the Interpretation of Legislation Act 1984 (Vic.) as amended from time to time.
2. In these Rules words incorporating the singular, shall mean the plural and words importing a gender shall include the other gender. A reference to a person includes a corporation.

4. MEMBERSHIP

1. Any body, corporate, having objects and purposes similar to or commensurate with those of the League which wishes to join the League as a Member and which agrees to abide by these Rules, any rules of the competition and such other rules established by the League, may apply to the League for membership of the League.
2. Any application from such body shall be in writing and shall contain:
 - (a) the name of the body desiring to be admitted as a Member of the League;
 - (b) whether such body is corporate.
 - (c) the names of the current Directors or office bearers of such body;
 - (d) the current financial membership of such body;
 - (e) in the case of an unincorporated body, its written constitution and in the case of a body incorporated under the Corporations Law, its Memorandum and Articles of Association, and

in the case of a body incorporated under the Act, a copy of its Statement of Purposes and Rules;

- (f) such other information or submissions in support of the application as the body may wish to bring to the attention of the League or which the League may require.
3. An application shall be lodged with the General Manager not later than 31 October in the year preceding the year in respect of which admission for membership of the League is sought. Provided further that such application must be lodged with the General Manager at least 14 days prior to the meeting convened for the purpose of hearing the application.
4. The League may accept or refuse any application provided that no body shall be accepted into membership unless:
 - (a) at least two-thirds of the Delegates called for the purpose consent to the admission of the body into membership of the League;
 - (b) such applicant for admission shall use a properly enclosed ground approved by the League on which to play its matches and shall have security of tenure thereon.
5. In the event that an application is approved by the League, subject to these Rules, membership shall continue unless and until determined by the League.
6. The Board may require that any body admitted as Member pay such application fees, levies or other payments to the League as the Delegates shall from time to time determine.
7. In the event any Club ceases to be a Member, whether permanently or temporarily, it shall remain liable to pay any payments due under these Rules.
8. Subject to these Rules, and particularly Rule 4 (9) below, a Club having once been admitted to membership of the League shall not cease to be a Member without first giving 14 days notice in writing prior to the Annual General Meeting to the General Manager of that intention, and in such event, it shall forfeit any right to benefits but shall remain liable to make payments which became due and payable by it under these Rules prior to its ceasing to be a Member of the League.
9. A Club, upon being admitted to membership of the League, may not resign from the League or move to another league, without first obtaining the written approval of the League and AFL Goulburn Murray.
10. A Club, upon being admitted to membership, agrees and acknowledges that it is subject to the jurisdiction of, and bound to comply with, any reasonable direction given by the League or AFL Goulburn Murray.

5. FEES AND SUBSCRIPTIONS

1. Subject to these Rules, the League shall determine the membership fees, dues and subscriptions and the Delegates shall determine the levies which shall be payable by Clubs and in such manner as may be recommended by the Board.
2. An affiliation fee shall be determined by the Board and is payable on or before 1st April in each year. Should that amount not be paid by the due date, no representative of any defaulting Club will be allowed to take part at any meeting subsequent to that date until the amount is paid.
3. The receipt of the General Manager of the League shall be sufficient discharge for each Club of its obligations in respect of the amounts that are to be paid in accordance with the determinations of the League and the Board from time to time.

6. REGISTRATION OF MEMBERS

The General Manager shall keep and maintain a register of Members in which shall be entered the full name, address, contact officer and date of entry of the name of each Member and each Board Member of the League. The register shall be available for inspection by Members at the address of the Public Officer.

7. LIABILITY OF MEMBERS

1. Subject to Rule 7(2) the liability of the Members is limited to \$50.
2. If a Member or Delegate of the League, by any breach of these Rules or by any unlawful act, causes League, any Delegate, Member or Board Member of the League any damage of whatever nature, such Member or Delegate shall be liable to the League, the Board Member, the Member or Delegate, for the amount of damage caused.

8. RESIGNATION OF MEMBERS

Refer Rule 4.9

9. GROUNDS FOR TAKING DISCIPLINARY ACTION

The League may take disciplinary action against a member in accordance with this Division if the Board determined that the member:

- (a) has failed to comply with these Rules; or
- (b) refuses to support the purposes of the League; or
- (c) has engaged in conduct prejudicial to the League.

10. DISCIPLINARY SUBCOMMITTEE

1. If the Board is satisfied that there are sufficient grounds for taking disciplinary action against a member, the Board must appoint a disciplinary subcommittee to hear the matter and determine what action, if any, to take against the member.
2. The members of the disciplinary subcommittee:
 - (a) May be Board members, members of the League or anyone else; but
 - (b) Must not be biased against, or in favour of, the member concerned.

11. NOTICE TO MEMBER

1. Before disciplinary action is taken against a member, the General Manager must give written notice to the member:
 - (a) stating that the League proposes to take disciplinary action against the member; and
 - (b) stating the grounds for the proposed disciplinary action; and
 - (c) specifying the date, place and time of the meeting at which the disciplinary subcommittee intends to consider the disciplinary action (the disciplinary meeting); and
 - (d) advising the member that he or she may do one or both of the following:
 - i. attend the disciplinary meeting and address the disciplinary subcommittee at that meeting;
 - ii. give a written statement to the disciplinary subcommittee at any time before the disciplinary meeting; and
 - (e) Setting out the member's appeal rights under rule 13.
2. The notice must be given no earlier than 28 days, and no later than 14 days, before the disciplinary meeting is held.

12. DECISION OF SUBCOMMITTEE

1. At the disciplinary meeting, the disciplinary subcommittee must:
 - (a) give the member an opportunity to be heard; and
 - (b) Consider any written statement submitted by the member.
2. After complying with sub rule (1), the disciplinary subcommittee may recommend that the Board:
 - (a) take no further action against the member; or
 - (b) subject to sub rule (3):
 - i. reprimand the member; or
 - ii. suspend the membership rights of the member for a specified period; or
 - iii. expel the member from the League.
3. The board must not take action under sub rule (2)(b) unless an absolute majority of the subcommittee vote at the disciplinary meeting in favour of taking the action.
4. The suspension of membership rights or the expulsion of a member by the disciplinary subcommittee under this rule takes effect immediately upon approval by the Board.

13. APPEAL RIGHTS

1. A person whose membership rights have been suspended or who has been expelled from the League under rule 12 may give notice to the effect that he or she wishes to appeal against the suspension or expulsion.
2. The notice must be in writing and given:
 - (a) to the disciplinary subcommittee immediately after the vote to recommend suspension or expulsion of the member is taken; or
 - (b) to the General Manager not later than 48 hours after the vote.
3. If a member has given notice under subrule (2), a disciplinary appeal meeting must be convened by the Board as soon as practicable, but in any event not later than 21 days, after the notice is received.

4. Notice of the disciplinary appeal meeting must be given to each member of the League who is entitled to vote as soon as practicable and must:
 - (a) specify the date, time and place of the meeting; and
 - (b) state:
 - i. the name of the member against whom the disciplinary action has been taken; and
 - ii. the grounds for taking that action; and
 - iii. that at the disciplinary appeal meeting the members present must vote on whether the decision to suspend or expel the person should be upheld or revoked.

14. CONDUCT OF DISCIPLINARY APPEAL MEETING

1. At a disciplinary appeal meeting:
 - (a) no business other than the question of the appeal may be conducted; and
 - (b) the Board must state the grounds for suspending or expelling the member and the reasons for taking that action; and
 - (c) the member whose membership has been suspended or who has been expelled must be given an opportunity to be heard.
2. After complying with subrule (1), the members present and entitled to vote at the meeting must vote by secret ballot on the question of whether the decision to suspend or expel the person should be upheld or revoked.
3. A member may not vote by proxy at the meeting.
4. The decision is upheld if not less than three quarters of the members voting at the meeting vote in favour of the decision.

15. CLUBS AND DELEGATES

1. The League shall consist of the following Clubs: Benalla Saints Sports Club; Echuca Football & Netball Club Inc; Euroa Football & Netball Club Inc; Kyabram Football & Netball Club Inc; Mansfield Football Netball Club Inc; Mooroopna FNC Inc; Rochester Football Netball & Social Club Inc; Seymour Football Netball Club Inc; Shepparton Football Netball Club Inc; Shepparton Swans Football Netball Club Inc; Shepparton United Football & Netball Club Inc; Tatura Football Netball Club Inc;
2. The League shall be affiliated with AFL Goulburn Murray and Netball Victoria and the rules of the League shall apply in all matters not provided for in the rules of AFL Victoria, AFL Goulburn Murray or Netball Victoria.
3. Each club shall be represented at League meetings by two delegates, one of whom shall be expected to represent the interests of football and one shall be expected to represent the interests of netball.
4. Clubs are required to register the names of their official Delegates with the League. If a substitute Delegate acts at any time he is required to present an official letter from their Club certifying their credentials.
5. At all meetings where a vote is required, each club will be entitled to one vote, thereby reflecting a club unified approach to decision making.

16. ANNUAL GENERAL MEETING

1. The League in each calendar year shall convene an Annual General Meeting of the Members.
2. The Annual General Meeting shall be held in November each year prior to the AFL Goulburn Murray Annual Meeting and on such day as the Board determines.
3. The Annual General Meeting shall be specified as such in the notice convening it. Notice of the Annual General Meeting shall be given in accordance with Rule 18.
4. The ordinary business of the Annual General Meeting shall be:
 - (a) to confirm the minutes of the last preceding Annual General Meeting;
 - (b) to receive from the board the audited financial statements of the League and a report on the transactions of the League during the last preceding financial year;
 - (c) to elect the Board Members of the League;
 - (d) to appoint an auditor; and
 - (e) to receive and consider the statement submitted by the Board in accordance with section 102 (1) of the Act.

17. GENERAL MEETING

1. All Meetings other than Board Meetings and Annual General Meeting shall be called General Meetings.

2. The General Manager shall, on the requisition in writing of any 7 voting Delegates, convene a General Meeting of the League. The General Manager may also convene a General Meeting of the League.
3. The business to be conducted at any meeting of the League shall be determined by the League, notice of which shall be given in accordance with Rule 18.
4. Resolutions to alter Regulations and By-Laws put at a General Meeting of the League shall be determined by a single majority of Delegates eligible to vote and present at such Meetings.
5. A general meeting of the Association may –
 - (a) by special resolution remove a Board Member/General Manager from office; and
 - (b) elect an eligible member of the Association to fill the vacant position in accordance with this Division.

18. NOTICE OF MEETING

The General Manager shall, at least 7 days before the date fixed for holding the Annual General Meeting, General Meeting, Special Meeting or Delegate's Meeting, cause to be sent to each Member at the address or email address appearing in the Register of Members, a notice stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting. This shall be extended to at least 21 days before such meeting date, if a special resolution has been proposed.

19. PROCEEDINGS AT GENERAL MEETINGS

1. The Chairperson of a meeting at which a quorum is present may, with the consent of the meeting adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
2. A quorum for General Meeting shall be 7 member clubs.
3. Where a meeting is adjourned for 14 days or more, a like notice of the adjourned meeting shall be given as in the case of the meeting. Except as provided in Rules 19(1) and (2), it is not necessary to give notice of an adjournment or of the business to be transacted at an adjourned meeting.
4. The Chairperson shall chair all General Meetings of the League. In his absence the Deputy Chairperson or an appointed Chairperson, who shall be a Board Member shall Chair the meeting.

20. VOTING

1. Upon any question arising at any meeting of the League a Member Club has 1 vote only which can only be exercised by that Member's Delegate.
2. Voting shall be by a show of hands unless one or more delegates demand a secret ballot.
3. All decisions will be decided by simple majority except where otherwise stated. In the case of any equality of voting on a question, the Chairman of the meeting may exercise a casting vote. The Chairman does not have a deliberative vote and their vote must preserve the status quo where one exists.
4. Voting on a change of League by-laws may be made at a General Meeting of the League, providing Member Clubs have at least fourteen (14) days notification of the proposed change, or by electronic means per rule 24.4 and 24.5.

21. BOARD

1. The Board shall consist of seven (7) Members.
2. Subject to these Rules, each elected Board Member will hold office for a period of two (2) years with half the Board retiring each year. Board Members may be re-elected.
3. Any person referred to in clause 21.1 shall not hold an official position or be a player of any club, as determined by the Board.
4. All Board Members shall be entitled to one (1) vote at Board meetings but not at General Meetings.

22. PROCEEDINGS OF MEETING OF THE BOARD

1. The Board shall meet at least monthly at such place and such times as it may determine.
2. Two-thirds of the Board constitute a quorum for the transaction of the business of a Meeting of the Board.

3. No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present the meeting shall stand adjourned to a time and place to be fixed by the General Manager.
4. At meetings of the Board the Chairperson or in his/her absence, a deputy Chairperson shall preside.
5. The Board must ratify decisions made by the Delegates or request the decision to be reconsidered by the Delegates.

23. USE OF TECHNOLOGY

1. A Board member who is not physically present at a Board meeting may participate in the meeting by the use of technology that allows that Board member and the Board members present at the meeting to clearly and simultaneously communicate with each other.
2. For the purposes of this Part, a Board member participating in a Board meeting as permitted under subrule (1) is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

24. POWERS OF THE BOARD

1. The Board, subject to the Act and these Rules has power to perform and do all such acts and things as appear to the Board to be necessary or conducive for the proper management of the business and affairs of the League.
2. The Board shall have the power to appoint sub-committees to deal with any part of the business of the League. A sub-committee may be made up of such other persons as are appointed by the Board. Such sub-committees shall be under the direct control of, and be responsible to, the Board.
3. When the Board has reached a decision to alter a by-law, that decision is to be circulated to the Clubs for their consideration.
4. The Board may use any form of electronic survey program/system to allow member clubs to vote on a proposed by-law amendment. Such program/system must be in a format which allows a response to be recorded and presented to member clubs. The response must also identify the person completing the response and which member club the response is from.
5. Member clubs will have fourteen (14) days from the date the proposed by-law amendments are disseminated to complete their electronic vote in relation to proposed by-law amendments. Votes must be lodged by 5pm on the 14th day. If a member club does not complete their electronic vote by this cut off time, the member club will be deemed to be in favour of the proposed by-law amendments.

25. ELECTIONS OF BOARD MEMBERS AND VACANCY

1. Nominations of candidates for election as Board Members:-
 - (a) shall be made in writing, signed by 2 Delegates (from two separate clubs) and accompanied by the written consent of the candidate; and
 - (b) shall be delivered to the General Manager not less than 7 days before the date fixed for the holding of the Annual General Meeting.
2. If insufficient nominations are received to fill a vacancy of any office, the candidates nominated shall be deemed to be elected and the Board shall seek further nominations.
3. If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
4. If the number of nominations exceeds the numbers of vacancies to be filled, a ballot shall be held. The process for the ballot shall be explained to delegates 5 days prior to, and at the Annual General Meeting, depending on the number of nominations received. Each eligible member club shall be entitled to one vote by a club delegate. In the event of a tied vote, additional ballots will be held until a simple majority is obtained.
5. The election of Board Members shall be conducted at the Annual General Meeting.
6. In the event of a casual vacancy in any office referred to in Rule 21, the Board may recommend a person to the vacant office for ratification by the Delegates. A person so appointed may continue in office up to and including the conclusion of the Annual General Meeting next following the date of his/her appointment.
7. For the purpose of the Rules, the office of Board Member becomes vacant if the Board Member:
 - (a) is prohibited for any reason from being a director under the Corporations Law;

- (b) becomes bankrupt or insolvent or makes any arrangements or compositions with his creditors generally;
- (c) he resigns his office in writing given to the General Manager.

26. DISPUTES AND MEDIATION

1. The grievance procedure set out in this rule applies to disputes under these Rules between
 - (a) a member and another member; or
 - (b) a member and the Association.
2. The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all of the parties.
3. If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.
4. The mediator must be:
 - (a) a person chosen by agreement between the parties; or
 - (b) in the absence of agreement –
 - i. in the case of a dispute between a member and another member, a person appointed by the committee of the Association; or
 - ii. in the case of a dispute between a member and the Association, a person who is a mediator appointed or employed by the Dispute Settlement Centre of Victoria (Department of Justice).
5. A member of the Association can be a mediator.
6. The mediator cannot be a member who is a party to the dispute.
7. The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
8. The mediator, in conducting the mediation, must:
 - (a) give the parties to the mediation process every opportunity to be heard; and
 - (b) allow due consideration by all parties of any written statement submitted by any party; and
 - (c) ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
9. The mediator must not determine the dispute.
10. If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

27. BOOKS AND ACCOUNTS

1. The General Manager shall keep a record of Minutes of the resolutions and proceedings of all meetings of the Board and the League in records (ie. electronic documents stored on hard drives and/or an online cloud based system) provided for that purpose together with a record of the names of persons present at Board and League Meetings.
2. The General Manager shall:
 - (a) collect and receive all moneys due to the League and make all payments authorised by the League.
 - (b) Keep correct accounts and books showing the financial affairs of the League with full details of all receipts and expenditure connected with the activities of the League; and
 - (c) Keep in his custody or under his control, all books, records, documents and securities of the League.
3. All books, records and accounts kept under Rule 27(1) shall be available for inspection by Members.

28. CHEQUES/ELECTRONIC TRANSFERS

All cheques, electronic transfers, drafts, bills of exchange, promissory notes and other negotiable instruments shall be authorised/ signed in such manner and by such persons as the Board directs.

29. COMMON SEAL

1. The Common Seal of the League shall be kept in the custody of the General Manager.
2. The Common Seal shall not be affixed to any instrument except by the authority of the Board. The affixing of the Common Seal shall be attested by the signature of 2 Board Members or 1 Board Member and the General Manager.

30. ALTERATION OF RULES AND STATEMENT OF PURPOSES

These Rules and the Statement of Purposes of the League shall not be altered except in accordance with the Act, namely altered by a special resolution passed by three-quarters of the voting members present and entitled to vote at a general meeting called for that purpose.

31. SERVING OF NOTICES

1. A notice may be served by or on behalf of the League upon any Member either personally or by sending it to the Member at the address, or email address, shown in the Register of Members.
2. Where a document is properly addressed to a person, the document shall, unless the contrary is proved, be deemed to have been given to the person at the time at which the letter would have been delivered in the ordinary course of post and/or email.

32. WINDING UP OR CANCELLATION

1. The Association may be wound up voluntarily by special resolution.
2. In the event of the winding up or the cancellation of the incorporation of the Association, the surplus assets of the Association must not be distributed to any members or former members of the Association.
3. Subject to the Act and any court order made under section 133 of the Act, the surplus assets must be given to a body that has similar purposes to the Association and which is not carried on for the profit or gain of its individual members.
4. The body to which the surplus assets are to be given must be decided by special resolution.

33. FUNDS

The funds of the League shall be derived from entrance fees, annual subscriptions, donations, income derived from sponsorships and such other sources as the League determines. The funds of the League shall be used for the objects of the League in such manner as the Board determines.

34. GENERAL MANAGER/LEAGUE OPERATIONS MANAGER

1. A General Manager shall be appointed by the Board and approved by Delegates on such terms and conditions as it determines. Whilst administered by AFL Goulburn Murray, a League Operations Manager shall be appointed by AFL Goulburn Murray in consultation with the Board. He shall not be a Delegate or an executive member of any Club. The General Manager/League Operations Manager will be required to carry out all the directions given at the meetings of the League and keep all necessary records.
2. The General Manager/League Operations Manager shall pay all accounts; submit all financial statements to all regular meetings of the League and the Board together with an audited financial statement to the Annual General Meeting.
3. The General Manager/League Operations Manager shall not have a vote at General Meetings of the League nor at meetings of the Board.

35. CLUB PAYMENTS

1. Each month a Statement/Invoice shall be issued to Clubs detailing all money owing to the League with a due date for payment. Each Club shall pay the amount owing by the due date. If the Club has not paid the amount owing within 14 days of the Statement/Invoice due date, the Club shall be notified of the outstanding debt. The outstanding debt is to be paid within 7 days of notification. Penalty interest may be charged on the balance of the outstanding account as determined by the board.
2. A club with any outstanding debt to the League in excess of 30 days from the due date of the statement/invoice, shall not be eligible to vote at any Annual General Meeting, General Meeting or Special Meeting of the League.
3. A club with any outstanding debt to the League in excess of 30 days from the due date of the statement/invoice, may also be subject to other sanctions according to League by-laws.
4. A club with any outstanding debt to the League may enter an agreed payment plan with the League, in order to retain rights including, but not limited to voting eligibility.

36. LIFE MEMBERS

1. The members may recommend to the Board the appointment of a Life Member (Honorary), who in the opinion of the Board has rendered outstanding service to the League. The number of Life Members appointed annually shall be at the discretion of the Board.
2. Qualified Life Membership is granted by the Board to persons playing 200 Senior football (include rep games) games, or 200 A grade netball games (include rep games – 1 per year) in the League.

37. BY-LAWS

The Board may make by-laws from time to time regulating the conduct of the League and Clubs in respect of, but not limited to, Players and Club permits, Clearances, transfers, appeals, tribunal hearings, competitions, marketing and like matters or any of the objects of the League.

38. AUDIT

An independent Auditor shall be appointed by the League at its Annual General Meeting.

39. CUSTODY AND INSPECTION OF BOOKS AND RECORDS

1. Members may on request inspect free of charge—
 - (a) the register of members;
 - (b) the minutes of general meetings;
 - (c) subject to subrule (2), the financial records, books, securities and any other relevant document of the Association, including minutes of Committee meetings.
** Note – See rule 6 for details of access to the register of members.*
2. The Committee may refuse to permit a member to inspect records of the Association that relate to confidential, personal, employment, commercial or legal matters or where to do so may be prejudicial to the interests of the Association.
3. The Committee must on request make copies of these rules available to members and applicants for membership free of charge.
4. Subject to subrule (2), a member may make a copy of any of the other records of the Association referred to in this rule and the Association may charge a reasonable fee for provision of a copy of such a record.
5. For purposes of this rule – relevant documents mean the records and other documents, however compiled, recorded or stored, that relate to the incorporation and management of the Association and includes the following -
 - (a) its membership records;
 - (b) its financial statements;
 - (c) its financial records;
 - (d) Records and documents relating to transactions, dealings, business or property of the Association.

39. WINDING UP

The provision for Trading and for wind up contained in the Rules shall not be altered without the consent of the Minister.